

**PETERBOROUGH CITY  
COUNCIL'S FORWARD PLAN  
1 SEPTEMBER 2010 TO 31 DECEMBER 2010**

## FORWARD PLAN OF KEY DECISIONS - 1 SEPTEMBER 2010 TO 31 DECEMBER 2010

During the period from 1 September 2010 To 31 December 2010 Peterborough City Council's Executive intends to take 'key decisions' on the issues set out below. Key decisions relate to those executive decisions which are likely to result in the Council spending or saving money in excess of £500,000 and/or have a significant impact on two or more wards in Peterborough.

This Forward Plan should be seen as an outline of the proposed decisions and it will be updated on a monthly basis. The dates detailed within the Plan are subject to change and those items amended or identified for decision more than one month in advance will be carried over to forthcoming plans. Each new plan supersedes the previous plan. Any questions on specific issues included on the Plan should be included on the form which appears at the back of the Plan and submitted to Alex Daynes, Senior Governance Officer, Chief Executive's Department, Town Hall, Bridge Street, PE1 1HG (fax 01733 452483). Alternatively, you can submit your views via e-mail to [alexander.daynes@peterborough.gov.uk](mailto:alexander.daynes@peterborough.gov.uk) or by telephone on 01733 452447.

The Council invites members of the public to attend any of the meetings at which these decisions will be discussed and the papers listed on the Plan can be viewed free of charge although there will be a postage and photocopying charge for any copies made. All decisions will be posted on the Council's website: [www.peterborough.gov.uk](http://www.peterborough.gov.uk). If you wish to make comments or representations regarding the 'key decisions' outlined in this Plan, please submit them to the Governance Support Officer using the form attached. For your information, the contact details for the Council's various service departments are incorporated within this plan.

### NEW ITEMS THIS MONTH:

- Delivery of the Council's Capital Receipt Programme through the sale of surplus Allotment land off Fletton High Street/Monarch Avenue
- Delivery of the Council's Capital Receipt Programme through the Sale of land adjacent to PRU (former Honeyhill School) Paston Ridings
- Delivery of the Council's Capital Receipt Programme through the Sale of Coneygree Lodge, Coneygree Road
- Delivery of the Council's Capital Receipt Programme through the Sale of Land and Buildings - Vawser Lodge Thorpe Road
- Delivery of the Council's Capital Receipt Programme through the sale of Land at Dickens Street Car Park
- Museum Capital Project
- Novation of Contract: Materials Recycling Facility
- Ormiston Bushfield Academy - Development Agreement
- Peterborough Local Investment Plan
- Review of Charges for Allotments
- Scheme of works at the Triangle, New England - Award of Contract
- Stanground South Primary School – stage 5

## SEPTEMBER

KEY DECISION REQUIRED	DATE OF DECISION	DECISION MAKER	RELEVANT SCRUTINY COMMITTEE	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	REPORTS
<p><b>The Future of Peterborough Community Services (the provider arm of the Primary Care Trust)</b> For Cabinet to approve proposals from the Primary Care Trust regarding the future of Peterborough Community Services, including adult social care.</p>	September 2010	<b>Cabinet</b>	Scrutiny Commission for Health Issues	Internal Departments and Relevant Stakeholders as appropriate.	Denise Radley Executive Director of Adult Social Services & Performance Tel: 01733 758444 denise.radley@peterborough.gov.uk	Public report will be available from the Governance Team one week before the decision is made.
<p><b>Award of Contract - Heltwate School</b> To award the contract for refurbishment of the school</p>	September 2010	<b>Cabinet Member for Education, Skills and University</b>	Creating Opportunities and Tackling Inequalities	Internal departments as appropriate	Alison Chambers Asset Development Officer  alison.chambers@peterborough.gov.uk	Public report will be available from the Governance Team one week before the decision is made.

<p><b>Legal Services for the Medium Term Financial Strategy</b> To appoint a legal services partner for the provision of legal advice in relation to the MTFS who have experience of implementing joint ventures, designing financial models for major construction and development projects and providing legal agreements and design work.</p>	September 2010	<b>Cabinet Member for Resources</b>	Strong and Supportive Communities	Internal Departments and Relevant Stakeholders as appropriate.	Andrew Cox Senior Category Manager  andy.cox@peterborough.gov.uk	Public report will be available from the Governance Team one week before the decision is made.
<p><b>Floating Support Contract: Cross Keys Homes Extension of Contract</b> Extension of contract to provide a generic floating support service for clients with housing support needs.</p>	September 2010	<b>Cabinet Member for Housing, Neighbourhoods and Planning</b>	Strong and Supportive Communities	Internal Departments and Relevant Stakeholders as appropriate.	Belinda Child Housing Strategic Manager  belinda.child@peterborough.gov.uk	Public report will be available from the Governance Team one week before the decision is made.
<p><b>Grant Support to Anglia Ruskin University</b> The approval of a capital grant to support Anglia Ruskin University's purchase and refurbishment of the Guild House.</p>	September 2010	<b>Cabinet Member for Education, Skills and University, Cabinet Member for Resources</b>	Creating Opportunities and Tackling Inequalities	Internal Departments and Relevant Stakeholders as appropriate.	Howard Bright Growth Delivery Manager Tel: 452619 howard.bright@peterborough.gov.uk	Public report will be available from the Governance Team one week before the decision is made.

<p><b>Stanground South Primary School - stage five</b> A decision is required to determine the 'School Competition' for South Stanground being run in accordance with the legislation relating to the commissioning of a new school for this development. Bids were invited (through the competition process) and one bid was received. The Cabinet Member for Education, Skills and University will decide whether to accept or reject the bid received.</p>	September 2010	<b>Cabinet Member for Education, Skills and University</b>	Creating Opportunities and Tackling Inequalities	Internal Departments and Relevant Stakeholders as appropriate.	Alison Chambers Asset Development Officer  alison.chambers@peterborou gh.gov.uk	Public report will be available from the governance team one week before the decision is taken.
<p><b>Passenger Transport Framework Tender</b> Requirements for special educational needs and mainstream school contract.</p>	September 2010	<b>Cabinet Member for Education, Skills and University</b>	Creating Opportunities and Tackling Inequalities	Internal stakeholders.	Cathy Summers Team Manager - Passenger Transport Contracts and Planning  cathy.summers@peterboroug h.gov.uk	Public report will be available from the Governance Team one week before the decision is made.

<p><b>Ormiston Bushfield Academy - Development Agreement</b> To enter into a Development Agreement with Ormiston Academies Trust for the development of the Ormiston Bushfield Academy.</p>	September 2010	<b>Cabinet Member for Education, Skills and University</b>	Creating Opportunities and Tackling Inequalities	Internal and external stakeholders as appropriate.	Brian Howard PFI Project Manager Tel: 01733 863976 brian.howard@peterborough.gov.uk	Public report will be available from the governance team one week before the decision is taken.
<p><b>Ormiston Bushfield Academy</b> To award a contract to design &amp; build the new Ormiston Bushfield Academy school buildings from the Partnerships for Schools National Framework of Contractors.</p>	September 2010	<b>Chief Executive</b>	Creating Opportunities and Tackling Inequalities	Internal Departments and Relevant Stakeholders as appropriate.	Brian Howard PFI Project Manager Tel: 01733 863976 brian.howard@peterborough.gov.uk	None.
<p><b>Extension of the Banking Services Contract with Barclays Bank</b> Peterborough City Council's contract with Barclays Bank who provide our banking services is due to expire on the 30<sup>th</sup> September 2010 and the contract needs to be extended for a further 2 years.</p>	September 2010	<b>Cabinet Member for Resources</b>	Sustainable Growth	Internal Departments and Relevant Stakeholders as appropriate.	Sian Warren Capital Accounting Manager Tel: 863924 sian.warren@peterborough.gov.uk	Public Report will be available from the governance Team one week before the decision is taken

<p><b>Delivery of the Council's Capital Receipt Programme through the sale of surplus Allotment land off Fletton High Street/Monarch Avenue</b> To authorise the Chief Executive, in consultation with the Solicitor to the Council, Executive Director - Strategic Resources, the Corporate Property Officer and the Cabinet Member Resources, to negotiate and conclude the sale of surplus land at Fletton High Street/Monarch Avenue.</p>	September 2010	<b>Cabinet Member for Resources</b>	Sustainable Growth Scrutiny Committee	Consultation will take place with the Cabinet Member, Ward councillors, relevant internal departments and external stakeholders as appropriate.	Executive Director - Strategic Resources  John.harrison@peterborough.gov.uk	Public report will be available from the Governance Team one week before the decision is made.
<p><b>Delivery of the Council's Capital Receipt Programme through the Sale of land adjacent to PRU (former Honeyhill School) Paston Ridings</b> To authorise the Chief Executive, in consultation with the Solicitor to the Council, Executive Director – Strategic Resources, the Corporate Property Officer and the Cabinet Member Resources, to negotiate and conclude the sale of land adjacent to the former Honeyhill School.</p>	September 2010	<b>Cabinet Member for Resources</b>	Sustainable Growth Scrutiny Committee	Consultation will take place with the Cabinet Member, Ward councillors, relevant internal departments & external stakeholders as appropriate.	Executive Director - Strategic Resources  John.harrison@peterborough.gov.uk	Public report will be available from the Governance Team one week before the decision is made.

<p><b>Delivery of the Council's Capital Receipt Programme through the Sale of Coneygree Lodge, Coneygree Road</b> To authorise the Chief Executive, in consultation with the Solicitor to the Council, Executive Director – Strategic Resources, the Corporate Property Officer and the Cabinet Member Resources, to negotiate and conclude the sale of Coneygree Lodge at Coneygree Road.</p>	September 2010	<b>Cabinet Member for Resources</b>	Sustainable Growth Scrutiny Committee	Consultation will take place with the Cabinet Member, Ward councillors, relevant internal departments & external stakeholders as appropriate	Executive Director - Strategic Resources  John.harrison@peterborough.gov.uk	Public report will be available from the Governance team one week before the decision is made
<p><b>Review of Charges for Allotments</b> To agree the charges for the use of Allotments for the forthcoming year.</p>	September 2010	<b>Cabinet Member for Resources</b>	Sustainable Growth Scrutiny Committee	Relevant ward members, internal Departments and external stakeholders as appropriate.	Commercial Services Director  Mike.heath@peterborough.gov.uk	Public report will be available from the Governance team one week before the decision is made



<p><b>Section 75 Pooled funding arrangements for substance misuse services</b> Variation to the existing partnership agreement under the National Health Act 2006 to pool funding from NHS Peterborough and PCC to commission drugs services. The variation takes into account the slight changes to governance and structure of the former Drug and Alcohol Action Team, now part of the Safer Peterborough Partnership, and additional funding made available to NHS Peterborough for integrated drug treatment within HMP Peterborough.</p>	September 2010	<b>Cabinet Member for Resources</b>	Scrutiny Commission for Health Issues	Internal stakeholders as appropriate	Karen Kibblewhite Community Safety And Substance Misuse Manager Tel: 01733 864122 karen.kibblewhite@peterborough.gov.uk	Public report will be available from the Governance team one week before the decision is made
<p><b>Novation of Contract: Materials Recycling Facility</b> Decision to allow a transfer of the existing contract for the materials recycling facility from Viridor Resource Peterborough Limited to Viridor Waste Management Limited.</p>	September 2010	<b>Deputy Leader and Cabinet Member for Culture, Recreation and Strategic Commissioning</b>	Environment Capital	Internal and External Stakeholders as appropriate	Margaret Welton Principal Lawyer - Waste 2020 Tel: 01733 452226 margaret.welton@peterborough.gov.uk	Public report will be available from the governance team one week before the decision is taken.

<p><b>Peterborough Local Investment Plan</b> Document for submission to the Homes and Communities Agency, drawn largely from the Integrated Development Programme (Adopted December 2009). The LIP is the first stage towards applying for funding from the HCA for primarily housing-related project aspirations in the City.</p>	September 2010	<b>Leader of the Council</b>	Sustainable Growth	Internal and External stakeholders as appropriate.	Andrew Edwards Head of Peterborough Delivery Partnership Tel: 01733 384530 andrew.edwards@peterborough.gov.uk	A public report will be available from the governance team one week before the decision is taken.
<p><b>Museum Capital Project</b> To allocate funding to the Museum Redevelopment project to provide match funding for a Heritage Lottery Funding bid.</p>	September 2010	<b>Deputy Leader and Cabinet Member for Culture, Recreation and Strategic Commissioning</b>	Strong and Supportive Communities	Consultation will take place with relevant internal stakeholders as appropriate	Steven Pilsworth Head of Strategic Finance Tel: 01733 384564 Steven.Pilsworth@peterborough.gov.uk	A public report will be available from the governance team one week before the decision is taken.

## OCTOBER

KEY DECISION REQUIRED	DATE OF DECISION	DECISION MAKER	RELEVANT SCRUTINY COMMITTEE	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	REPORTS
<p><b>Scheme of works at the Triangle, New England - Award of Contract</b> Award of contract to construct Triangle Safety Scheme through Midlands Highways Alliance (MHA) – Medium Schemes Framework 1 (MSF) contract.</p>	<p>October 2010</p>	<p><b>Cabinet Member for Housing, Neighbourhoods and Planning</b></p>	<p>Environment Capital</p>	<p>Internal and external stakeholders as appropriate.</p>	<p>Stuart Mounfield Senior Engineer Tel: 01733 453598 stuart.mounfield@peterborough.gov.uk</p>	<p>Public Report will be available from the governance team one week before the decision is taken.</p>
<p><b>Delivery of the Council's Capital Receipt Programme through the Sale of Dickens Street Car Park</b> To authorise the Chief Executive, in consultation with the Solicitor to the Council, Executive Director – Strategic Resources, the Corporate Property Officer and the Cabinet Member Resources, to negotiate and conclude the sale of Dickens Street Car Park.</p>	<p>October 2010</p>	<p><b>Cabinet Member for Resources</b></p>	<p>Sustainable Growth</p>	<p>Consultation will take place with the Cabinet Member, Ward councillors, relevant internal departments &amp; external stakeholders as appropriate.</p>	<p>Andrew Edwards Head of Peterborough Delivery Partnership Tel: 01733 384530 andrew.edwards@peterborough.gov.uk</p>	<p>Public report will be available from the Governance Team one week before the decision is made.</p>

<p><b>Delivery of the Council's Capital Receipt Programme through the Sale of Land and Buildings - Vawser Lodge Thorpe Road</b></p> <p>To authorise the Chief Executive, in consultation with the Solicitor to the Council, Executive Director – Strategic Resources, the Corporate Property Officer and the Cabinet Member Resources, to negotiate and conclude the sale of Vawser Lodge</p>	<p>October 2010</p>	<p><b>Cabinet Member for Resources</b></p>	<p>Sustainable Growth</p>	<p>Consultation will take place with the Cabinet Member, Ward councillors, relevant internal departments &amp; external stakeholders as appropriate</p>	<p>Richard Hodgson Head of Strategic Projects Tel: 01733 384535 richard.hodgson@peterborough.gov.uk</p>	<p>A public report will be available from the governance team one week before the decision is taken</p>
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## NOVEMBER

There are currently no Key Decisions scheduled for November.

## DECEMBER

There are currently no Key Decisions scheduled for December.

**CHIEF EXECUTIVE'S DEPARTMENT Town Hall, Bridge Street, Peterborough, PE1 1HG**

Communications  
Strategic Growth and Development Services  
Legal and Democratic Services  
Policy and Research  
Economic and Community Regeneration  
Housing Strategy  
Drug Intervention Programme and Drug and Alcohol Team  
HR Business Relations, Training & Development, Occupational Health & Reward & Policy

**COMMERCIAL SERVICES DEPARTMENT Nursery Lane, Fengate, Peterborough PE1 5BG**

Property Services  
Building & Maintenance  
Streetscene and Facilities  
Finance and Support Services

**STRATEGIC RESOURCES DEPARTMENT Director's Office at Town Hall, Bridge Street, Peterborough, PE1 1HG**

Finance  
Internal Audit  
Information Communications Technology (ICT)  
Business Transformation  
Performance and Programme Management  
Strategic Property  
Human Resources (HR Support)  
Customer Services

**CHILDRENS' SERVICES DEPARTMENT Bayard Place, Broadway, PE1 1FB**

Families and Communities  
Commissioning and Performance  
Learning

**OPERATIONS DEPARTMENT Bridge House, Town Bridge, PE1 1HB**

Planning Services (Planning Delivery, Building Control )

Environment Transport and Engineering Services (Infrastructure Planning & Delivery, Network Management, Transport & Sustainable Environment)

**City Operations (Resilience, CCTV, Car Parking, Markets, Health & Safety)**

**Neighbourhood Services (Community Engagement, Community Safety, Business Regulation, Housing)**

Operations Business Support (Finance, Economic Participation, Business Support)

## **PETERBOROUGH CITY COUNCIL'S CABINET MEMBERS WOULD LIKE TO HEAR FROM YOU**

The Leader of Peterborough City Council is offering everyone a chance to comment, or raise queries on the decisions highlighted on the Council's Forward Plan.

Your comments and queries can be submitted to the Council's Governance Team using the form overleaf, or alternatively by telephone or email. The Governance team will then liaise with the appropriate Cabinet Member and ensure that you receive a response. Members of the Cabinet, together with their areas of responsibility, are listed below:

Councillor Cereste	Leader of the Council and Cabinet Member for Growth, Strategic Planning and Economic Development
Councillor Lee	Deputy Leader and Cabinet Member for Culture, Recreation and Strategic Commissioning
Councillor S Dalton	Cabinet Member for Environment Capital
Councillor Elsey	Cabinet Member for Business Engagement
Councillor Hiller	Cabinet Member for Housing, Neighbourhoods and Planning
Councillor Holdich	Cabinet Member for Education, Skills and University
Councillor Lamb	Cabinet Member for Health and Adult Social Care
Councillor Scott	Cabinet Member for Children's Services
Councillor Seaton	Cabinet Member for Resources
Councillor Walsh	Cabinet Member for Community Cohesion, Safety and Women's Enterprise

## **SUBMIT YOUR COMMENTS OR QUERIES TO PETERBOROUGH CITY COUNCIL'S CABINET**

Your comment or query:

How can we contact you with a response?  
(please include a telephone number, postal and/or e-mail address)

Name .....

Address .....

.....

Tel: .....

Email: .....

Who would you like to respond? (if left blank your comments will be referred to the relevant Cabinet Member)